

Briarwood Community Association
Board of Directors Meeting
March 9, 2026 - 7:00 PM, 409 Vine Dr.

MEETING MINUTES

Board members in attendance: Dan Dunbar, Megan Hensley, Joe Berger, Jennifer Wamelink, Amy Brougher, Heath Schmidt, Nancy Wiebe, Melissa Hickam

Others: none

- I. Call to Order** - Hensley called the meeting to order at 7:07 PM
- II. Record of attendance** – Brougher recorded attendance.
- III. Homeowner Comments** – none
- IV. Minutes**
 - a. Wamelink moved to approve the February minutes, Weibe seconded. All approved.
- V. Treasurer Report**
 - a. Separate column for “Fines” has been added to A/R.
 - b. Write off of past due fee of \$6.29 from sale of a house – Wamelink moves to write the cost off, Berger seconds, and all approve.
- VI. Manager’s Report**
 - a. No questions.

VII. Old Business

- a. Plexiglass on notice box at the mailboxes – Cleaned up with goo-gone, but it still needs replacement. Schmidt and Berger will be taking care of the replacement and will update us at the next board meeting.

VIII. New Business

- a. Review of landscape beds – \$16K is budget for snow removal and landscape. Wiebe moves to approve the hire of Integrity Turf & Consulting, Wamelink seconds, all in favor
- b. Short-Term Rentals – Hickam will tell the owner/landlord of a home who is interested in short term rentals during this summer's World Cup that covenant does not support it.
- c. Garage Sale Date – May 30, 2026 Jennifer will put out a save the date.

IX. Next Meeting – April 13, 7:00 PM at 409 Vine Dr.

X. Executive session

- a. At 8:10, Dunbar motions to begin a 10 minute executive session, Brougner seconds. Discussion was about late notice letters being sent to homeowners who are behind in payments. At 8:20, Hensley moves to adjourn executive session, Wamelink seconded.

XI. Adjournment – Meeting adjourned at 8:22PM