

Briarwood Community Association
Board of Directors Meeting
June 8, 2026 - 7:00 PM, 409 Vine Dr.

MEETING MINUTES

Board members in attendance: Nancy Wiebe, Heath Schmidt, Megan Hensley, Dan Dunbar, Joe Berger, and Melissa Hickam

Board members not in attendance: Amy Brougher, Jennifer Wamelink

Others:

- I. Call to Order - Hensley calls the meeting to order at 7:00 pm
- II. Record of Attendance - Hensley recorded attendance
- III. Homeowner Comments
 - a. Deck request - Homeowner requests replacing back deck flooring - Dunbar motioned for approval, Hensley seconded. All in favor.
 - b. Fence and patio request - Homeowner sent a fence and patio pad request - Hensley motioned for approval pending city approval, Wiebe seconded. All in favor.
- IV. Minutes
 - a. Schmidt motions to approve May minutes. Wiebe seconded. All in favor.
- V. Treasurer Report
 - a. Expenses - Over \$5,400 in unpaid dues/fines
 - b. Integrity Turf - bid for mowing isn't matching up with bill. Discussions are continuing to resolve the issue.
- III. Property Manager Report
 - a. Discussion on the front of fence violation - there is nothing in the covenant that states the HOA will maintain the front of fence for the homeowners. It is the homeowner's responsibility to maintain it to the standard of the covenant and design review committee.
- V. Old Business
 - a. Review landscape cost reimbursement from homeowner (front of fence) - moving this discussion to July's Board meeting until further research is done on the subject.
 - b. Bulletin board at the postal center - Berger ordered a bulletin board from Amazon and will install it when it arrives.

- c. Illegally parked vehicle - Tow truck company informed us that we are not allowed to tow a car off a city street. We are going to continue to send violation and fines. Hickam will also notify the city of the over 48-hour violation.

VI. New Business.

- a. Homeowner Fence request - Wiebe moves to approve the request with a setback off the alley of a minimum of 5' and must be in-compliance with any city easement/setback requirements. Schmidt seconded. All in favor.
- b. Bank account signer - Schmidt moved to add Berger to the bank accounts as a signer, Wiebe seconded. All in favor.
- c. Trailers and RVs - add discussion on trailers and RVs in driveways to the agenda for the annual meeting.

VI. Executive Session – none

VII. Next meeting- July 13th at 409 Vine Dr.

VIII. Adjourn - At 9:05pm - Dunbar motions, Hensley seconds, all in favor.

Approved July 13, 2026